

# Welcome

Thank you for selecting our dental healthcare team!  
We will strive to provide you with the best possible dental care.  
To help us meet all your dental healthcare needs, please fill out this form completely in ink. If you have any questions or need assistance, please ask us - we will be happy to help.

## Patient Information (CONFIDENTIAL)

Patient # \_\_\_\_\_  
SS#/SIN \_\_\_\_\_  
Date \_\_\_\_\_  
Name \_\_\_\_\_ Birthdate \_\_\_\_\_ Home Phone \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State/Prov. \_\_\_\_\_ Zip/P.C. \_\_\_\_\_  
Email \_\_\_\_\_ Cell Phone \_\_\_\_\_  
Check Appropriate Box: ☐ Minor ☐ Single ☐ Married ☐ Divorced ☐ Widowed ☐ Separated  
If Student, Name of School/College \_\_\_\_\_ City \_\_\_\_\_ State/Prov. \_\_\_\_\_ ☐ Full Time ☐ Part Time  
Patient or Parent/Guardian's Employer \_\_\_\_\_ Work Phone \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State/Prov. \_\_\_\_\_ Zip/P.C. \_\_\_\_\_  
Spouse or Parent/Guardian's Name \_\_\_\_\_ Employer \_\_\_\_\_ Work Phone \_\_\_\_\_  
Whom may we thank for referring you? \_\_\_\_\_  
Person to contact in case of emergency \_\_\_\_\_ Phone \_\_\_\_\_

## Responsible Party

Name of Person Responsible for this Account \_\_\_\_\_ Relationship to Patient \_\_\_\_\_  
Address \_\_\_\_\_ Home Phone \_\_\_\_\_  
Email \_\_\_\_\_ Cell Phone \_\_\_\_\_  
Driver's License # \_\_\_\_\_ Birthdate \_\_\_\_\_ Financial Institution \_\_\_\_\_  
Employer \_\_\_\_\_ Work Phone \_\_\_\_\_ SS#/SIN \_\_\_\_\_  
Is this person currently a patient in our office? ☐ Yes ☐ No  
For your convenience, we offer the following methods of payment. Please check the option you prefer. Payment in full at each appointment.  
☐ Cash ☐ Personal Check ☐ Credit Card ☐ VISA ☐ MasterCard ☐ I wish to discuss the office's payment policy.

## Insurance Information

Name of Insured \_\_\_\_\_ Relationship to Patient \_\_\_\_\_  
Birthdate \_\_\_\_\_ SS#/SIN \_\_\_\_\_ Date Employed \_\_\_\_\_  
Name of Employer \_\_\_\_\_ Union or Local # \_\_\_\_\_ Work Phone \_\_\_\_\_  
Address of Employer \_\_\_\_\_ City \_\_\_\_\_ State/Prov. \_\_\_\_\_ Zip/P.C. \_\_\_\_\_  
Insurance Company \_\_\_\_\_ Group # \_\_\_\_\_ Policy/ID # \_\_\_\_\_  
Ins. Co. Address \_\_\_\_\_ City \_\_\_\_\_ State/Prov. \_\_\_\_\_ Zip/P.C. \_\_\_\_\_  
How much is your deductible? \_\_\_\_\_ How much have you used? \_\_\_\_\_ Max. annual benefit \_\_\_\_\_

DO YOU HAVE ANY ADDITIONAL INSURANCE? ☐ Yes ☐ No IF YES, COMPLETE THE FOLLOWING:

Name of Insured \_\_\_\_\_ Relationship to Patient \_\_\_\_\_  
Birthdate \_\_\_\_\_ SS#/SIN \_\_\_\_\_ Date Employed \_\_\_\_\_  
Name of Employer \_\_\_\_\_ Union or Local # \_\_\_\_\_ Work Phone \_\_\_\_\_  
Address of Employer \_\_\_\_\_ City \_\_\_\_\_ State/Prov. \_\_\_\_\_ Zip/P.C. \_\_\_\_\_  
Insurance Company \_\_\_\_\_ Group # \_\_\_\_\_ Policy/ID # \_\_\_\_\_  
Ins. Co. Address \_\_\_\_\_ City \_\_\_\_\_ State/Prov. \_\_\_\_\_ Zip/P.C. \_\_\_\_\_  
How much is your deductible? \_\_\_\_\_ How much have you used? \_\_\_\_\_ Max. annual benefit \_\_\_\_\_

Over Please

# Patient Medical History

Physician \_\_\_\_\_ Office Phone \_\_\_\_\_ Date of Last Exam \_\_\_\_\_

- |   | Yes                      | No                       |  | Yes                      | No                       |
|---|--------------------------|--------------------------|--|--------------------------|--------------------------|
| 1. Are you under medical treatment now? .....   | <input type="checkbox"/> | <input type="checkbox"/> | 10. Are you wearing contact lenses? .....  | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Have you ever been hospitalized for any surgical operation or serious illness within the last 5 years? ..... | <input type="checkbox"/> | <input type="checkbox"/> | 11. Are you allergic to or have you had any reactions to the following?  |                          |                          |
| If yes, please explain _____  |                          |                          | Local Anesthetics (e.g. Novocain) .....  | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Are you taking any medication(s) including non-prescription medicine? .....                                  | <input type="checkbox"/> | <input type="checkbox"/> | Penicillin or any other Antibiotics .....  | <input type="checkbox"/> | <input type="checkbox"/> |
| If yes, what medication(s) are you taking? _____  |                          |                          | Sulfa Drugs .....  | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Have you ever taken Fen-Phen/Redux? .....  | <input type="checkbox"/> | <input type="checkbox"/> | Barbiturates .....   | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. Have you ever taken Fosamax, Boniva, Actonel or any cancer medications containing bisphosphonates? .....     | <input type="checkbox"/> | <input type="checkbox"/> | Sedatives .....  | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. Have you taken Viagra, Revatio, Cialis or Levitra in the last 24 hours? .....                                | <input type="checkbox"/> | <input type="checkbox"/> | Iodine .....   | <input type="checkbox"/> | <input type="checkbox"/> |
| 7. Do you use tobacco? .....  | <input type="checkbox"/> | <input type="checkbox"/> | Aspirin .....  | <input type="checkbox"/> | <input type="checkbox"/> |
| 8. Do you use controlled substances? .....  | <input type="checkbox"/> | <input type="checkbox"/> | Any Metals (e.g. nickel, mercury, etc.) .....  | <input type="checkbox"/> | <input type="checkbox"/> |
| 9. Do you have or have you had any of the following?  |                          |                          | Latex Rubber .....   | <input type="checkbox"/> | <input type="checkbox"/> |
|   |                          |                          | Other (please list) _____  |                          |                          |
|   |                          |                          | 12. Do you have a persistent cough or throat clearing not associated with a known illness (lasting more than 3 weeks)? ..... | <input type="checkbox"/> | <input type="checkbox"/> |
|   |                          |                          | 13. Women Only:  |                          |                          |
|   |                          |                          | a) Are you pregnant or think you may be pregnant? .....  | <input type="checkbox"/> | <input type="checkbox"/> |
|   |                          |                          | b) Are you nursing? .....  | <input type="checkbox"/> | <input type="checkbox"/> |
|   |                          |                          | c) Are you taking oral contraceptives? .....   | <input type="checkbox"/> | <input type="checkbox"/> |

- |                              | Yes                      | No                       |                                    | Yes                      | No                       |                             | Yes                      | No                       |
|------------------------------|--------------------------|--------------------------|------------------------------------|--------------------------|--------------------------|-----------------------------|--------------------------|--------------------------|
| High Blood Pressure .....    | <input type="checkbox"/> | <input type="checkbox"/> | Heart Disease .....                | <input type="checkbox"/> | <input type="checkbox"/> | Chest Pains .....           | <input type="checkbox"/> | <input type="checkbox"/> |
| Heart Attack .....           | <input type="checkbox"/> | <input type="checkbox"/> | Cardiac Pacemaker .....            | <input type="checkbox"/> | <input type="checkbox"/> | Easily Winded .....         | <input type="checkbox"/> | <input type="checkbox"/> |
| Rheumatic Fever .....        | <input type="checkbox"/> | <input type="checkbox"/> | Heart Murmur .....                 | <input type="checkbox"/> | <input type="checkbox"/> | Stroke .....                | <input type="checkbox"/> | <input type="checkbox"/> |
| Swollen Ankles .....         | <input type="checkbox"/> | <input type="checkbox"/> | Angina .....                       | <input type="checkbox"/> | <input type="checkbox"/> | Hay Fever / Allergies ..... | <input type="checkbox"/> | <input type="checkbox"/> |
| Fainting / Seizures .....    | <input type="checkbox"/> | <input type="checkbox"/> | Frequently Tired .....             | <input type="checkbox"/> | <input type="checkbox"/> | Tuberculosis .....          | <input type="checkbox"/> | <input type="checkbox"/> |
| Asthma .....                 | <input type="checkbox"/> | <input type="checkbox"/> | Anemia .....                       | <input type="checkbox"/> | <input type="checkbox"/> | Radiation Therapy .....     | <input type="checkbox"/> | <input type="checkbox"/> |
| Low Blood Pressure .....     | <input type="checkbox"/> | <input type="checkbox"/> | Emphysema .....                    | <input type="checkbox"/> | <input type="checkbox"/> | Glaucoma .....              | <input type="checkbox"/> | <input type="checkbox"/> |
| Epilepsy / Convulsions ..... | <input type="checkbox"/> | <input type="checkbox"/> | Cancer .....                       | <input type="checkbox"/> | <input type="checkbox"/> | Recent Weight Loss .....    | <input type="checkbox"/> | <input type="checkbox"/> |
| Leukemia .....               | <input type="checkbox"/> | <input type="checkbox"/> | Arthritis .....                    | <input type="checkbox"/> | <input type="checkbox"/> | Liver Disease .....         | <input type="checkbox"/> | <input type="checkbox"/> |
| Diabetes .....               | <input type="checkbox"/> | <input type="checkbox"/> | Joint Replacement or Implant ..... | <input type="checkbox"/> | <input type="checkbox"/> | Heart Trouble .....         | <input type="checkbox"/> | <input type="checkbox"/> |
| Kidney Diseases .....        | <input type="checkbox"/> | <input type="checkbox"/> | Hepatitis / Jaundice .....         | <input type="checkbox"/> | <input type="checkbox"/> | Respiratory Problems .....  | <input type="checkbox"/> | <input type="checkbox"/> |
| AIDS or HIV Infection .....  | <input type="checkbox"/> | <input type="checkbox"/> | Sexually Transmitted Disease ..... | <input type="checkbox"/> | <input type="checkbox"/> | Mitral Valve Prolapse ..... | <input type="checkbox"/> | <input type="checkbox"/> |
| Thyroid Problem .....        | <input type="checkbox"/> | <input type="checkbox"/> | Stomach Troubles / Ulcers .....    | <input type="checkbox"/> | <input type="checkbox"/> | Other .....                 | <input type="checkbox"/> | <input type="checkbox"/> |

# Patient Dental History

Name of Previous Dentist and Location \_\_\_\_\_ Date of Last Exam \_\_\_\_\_

- |   | Yes                      | No                       |   | Yes                      | No                       |
|---|--------------------------|--------------------------|---|--------------------------|--------------------------|
| 1. Do your gums bleed while brushing or flossing? .....                 | <input type="checkbox"/> | <input type="checkbox"/> | 8. Do you have frequent headaches? .....  | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Are your teeth sensitive to hot or cold liquids/foods? .....         | <input type="checkbox"/> | <input type="checkbox"/> | 9. Do you clench or grind your teeth? .....   | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Are your teeth sensitive to sweet or sour liquids/foods? .....       | <input type="checkbox"/> | <input type="checkbox"/> | 10. Do you bite your lips or cheeks frequently? .....   | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Do you feel pain to any of your teeth? .....                         | <input type="checkbox"/> | <input type="checkbox"/> | 11. Have you ever had any difficult extractions in the past? .....                                    | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. Do you have any sores or lumps in or near your mouth? .....          | <input type="checkbox"/> | <input type="checkbox"/> | 12. Have you ever had any prolonged bleeding following extractions? .....                             | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. Have you had any head, neck or jaw injuries? .....                   | <input type="checkbox"/> | <input type="checkbox"/> | 13. Have you had any orthodontic treatment? .....   | <input type="checkbox"/> | <input type="checkbox"/> |
| 7. Have you ever experienced any of the following problems in your jaw? |                          |                          | 14. Do you wear dentures or partials? .....   | <input type="checkbox"/> | <input type="checkbox"/> |
| Clicking .....  | <input type="checkbox"/> | <input type="checkbox"/> | If yes, date of placement _____   |                          |                          |
| Pain (joint, ear, side of face) .....                                   | <input type="checkbox"/> | <input type="checkbox"/> | 15. Have you ever received oral hygiene instructions regarding the care of your teeth and gums? ..... | <input type="checkbox"/> | <input type="checkbox"/> |
| Difficulty in opening or closing .....                                  | <input type="checkbox"/> | <input type="checkbox"/> | 16. Do you like your smile? .....   | <input type="checkbox"/> | <input type="checkbox"/> |
| Difficulty in chewing .....   | <input type="checkbox"/> | <input type="checkbox"/> |   |                          |                          |

# Authorization and Release

I certify that I have read and understand the above information to the best of my knowledge. The above questions have been accurately answered. I understand that providing incorrect information can be dangerous to my health. I authorize the dentist to release any information including the diagnosis and the records of any treatment or examination rendered to me or my child during the period of such Dental care to third party payors and/or health practitioners. I authorize and request my insurance company to pay directly to the dentist or dental group insurance benefits otherwise payable to me. I understand that my dental insurance carrier may pay less than the actual bill for services. I agree to be responsible for payment of all services rendered on my behalf or my dependents.

X  
Signature of patient (or parent/guardian if minor) \_\_\_\_\_ Date \_\_\_\_\_

Doctor's Comments _____	
Signature _____	Date _____



Patient Name: \_\_\_\_\_

## Payment Policy

Thank you for choosing us as your health care provider. We are committed to providing you with excellent, affordable. Because some of our patients have had questions regarding patient and insurance responsibility for services rendered, we have developed this payment policy to answer frequently asked questions. Please read it, ask us any questions you may have, and sign in the space provided.

☐ Please understand that payment of your bill is considered part of your treatment. Fees are payable when services are rendered. We accept cash, check, credit cards, and select insurances.

☐ If you do not have insurance, payment is due in full the day of your visit.

☐ If you have insurance all co-payments and deductibles must be paid at the time of service. This arrangement is part of your contract with your insurance company. Failure on our part to collect co-payments and deductibles from patients can be considered fraud.

☐ ALL payment arrangements need to be made BEFORE the day of your appointment.

☐ It is your responsibility to know your own insurance benefits, including whether we are a contracted provider with your insurance company, your covered benefits, any exclusions in your insurance policy, and any pre-authorization requirements of your insurance company. If you fail to provide us with the correct insurance information in a timely manner you may be responsible for the balance of a claim.

☐ We will submit your claims and assist you in any way we reasonably can to help get your claims paid. We file your insurance as a courtesy. Your insurance may need you to supply certain information directly. It is your responsibility to comply with their request. Please be aware that the balance of your claim is your responsibility whether or nor your insurance company pays your claim. Your insurance benefit is a contract between you and your insurance company; we are not party to that contract.

Our practice is committed to providing the best care to our patients. Our fees are representative of the usual and customary charges for our area. Thank you for understanding our policy. Please let us know if you have any questions or concerns.

I have read and understand this policy and agree to abide by its guidelines:

\_\_\_\_\_  
Signature Of Patient or Responsible Party

\_\_\_\_\_  
Date

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## DeAtley Dental Care

### ACKNOWLEDGEMENT OF RECEIPT OF NOTICE OF PRIVACY PRACTICES

I, \_\_\_\_\_, have received a copy of this office's Notice of  
Privacy Practices

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

I give permission to those listed below to have access to my medical information and to discuss matters relating to my care. I recognize that if I do not list anyone below, I am the only person who will have access to information regarding my medical information and care.

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

A copy of the Notice of Privacy Practices is available upon request.